

New Leader Onboarding for New Volunteers

First 15 Days	First 30 Days	First 60 Days	Ongoing
<p>Troop is formed with a minimum of two troop leaders and five girls.</p> <p>Volunteer receives 'Welcome' email from GSUSA.</p> <p>Volunteer receives email background check link from "The Advocates @ Sterling Volunteers." Must be completed within 72 hours or contact customer-care@gswo.org.</p> <p>Volunteer will receive 'Welcome Email' from GSWO appointing them to their position upon approval of their background check.</p> <p>Volunteers will complete required Troop Start-up Training on gsLearn. Once Troop Start-up Training is complete the bank letter will be available to download in gsLearn under Achievements for Financing the Fun. New volunteer trainings are loaded every Tuesday.</p>	<p>Meet with community development manager or service unit volunteers in-person to connect and receive volunteer resources. (This may occur at Service Unit meeting).</p> <p>Volunteers will touch base with co-leader. use Co-Leader Discussion handout from New Leader Resource Guide for guidance. Talk about best ways to communicate, roles within the troop and plan your first troop meeting.</p> <p>Volunteers will contact families to introduce themselves and notify them about the family meeting found on MyTroop tab in MyGS.</p> <p>Volunteer should attend first service unit meeting.</p> <p>GSWO staff will be connecting with new volunteer on progress of on-boarding.</p>	<p>Volunteer will host a family meeting for the troop. (If applicable discuss Fall Product or Cookie Program)</p> <p>Volunteer will create a year plan in the Volunteer Toolkit.</p> <p>Volunteer will open troop checking account with co-leader or troop assistant at 5/3rd following procedures found in the New Leader Resource Guide.</p>	<p>Continue to attend service unit meetings and activities.</p> <p>Troop support staff will be sending out text messages checking on your on-boarding progress during the first 90 days.</p> <p>Continue training on gsLearn, like Grade Level Guidance, Product Program, and Safety Beyond the Troop Meeting Promoting Belong, etc.</p> <p>Check out GSWO Program Events guide to find fun events near you and attend an event with your troop.</p> <p>Attend New Leader Fair: <ul style="list-style-type: none"> November 2, 2024 (all regions) January 21, 2025 (all regions). Register on gsEvents.</p>



New Leader Onboarding Service Unit Support

First 15 Days	First 30 Days	First 60 Days	Ongoing
<p>Check for new leaders in your service unit Looker report Service Unit Roster: New in the Last Two Weeks. Staff will also notify the service unit when a new troop is started.</p>	<p>Connect with new leader inviting them to the next service unit meeting. Provide new leaders with service unit contact information.</p>	<p>Service Unit New Leader Welcome meeting. This would be great to offer 30 minutes before upcoming service unit meetings.</p> <p>Optional: Provide a mentor for new leaders in your service unit. <i>* reference new leader mentor guide for resources</i></p>	<p>Call new leader if not attending service unit meetings. Check in on them.</p>
	<p>Add new leaders to service unit communication, such as, email list, Facebook group, Service Unit Rally, Remind etc.</p>	<p>Help support a family meeting or upcoming troop meeting.</p> <p>Host an investiture ceremony for new leaders.</p>	<p>Invite troop volunteers and their troops personally to upcoming service unit events.</p>

Service Unit Welcome Meeting—Discussion Topics

- Contact Information
- SU Meetings and Upcoming Events
- Connect to SU Social Media platforms & communication methods
- Debrief Troop Start Up Training that troop leaders watch on gsLearn
- Frequently Q & A
- Volunteer Mentor Assigned by either SU or CDM (as applicable)
- Promote Volunteer Resources/Learning Opportunities hosted by service unit and/or GSWO
- Product Program