

Gold Award Project Funding Approval Form

Approved
 Not Approved

Project Funding

Funds raised through donations and grants that go directly to support a project.

Contributions from a single organization/individual that exceed \$250 must be made to

*GSWO for management as per **Volunteer Essentials**.*

Gold Award Girl Scout: please complete entire form and submit to your Program staff contact for approval 30 days prior to planned date and prior to scheduling or solicitation of funds.

Troop #: _____ Service Unit #: _____ Grade Level: _____

Gold Award Girl Scout Name: _____

Girl Scout is requesting permission for: Money-Earning Project Project Funding

Is your Gold Award project proposal approved by GSWO? Yes No

Did your troop participate in:

Fall Product Program: Yes No If no, why not: _____

Cookie Program: Yes No If no, why not: _____

Other money-earning project this year: Yes No If yes, what: _____

Project Description: _____

Date(s) of Project: _____ Money-earning goal or solicitation amount: \$ _____

Troop Leader(s) are aware of project and approve funds being held in troop account?

Back of form is complete, including required budget

Activities or items you are earning money for:

Project Funding Only–Solicit Information

Name of Organization: _____ Contact Person: _____

Phone: _____ Email: _____



Please read the following statements and initial that you understand each statement. See your program staff contact for clarification/questions.

- Consult the *Safety Activity Checkpoints* and *Volunteer Essentials* for money-earning guidelines.
- Funds raised are distributed for project expenses only.
- Girl Scouts cannot participate in games of chance and/or product demonstration parties.
- Girl Scouts should follow all policies pertaining to money-earning in *Volunteer Essentials*.
- Girl Scout troops are an extension of Girl Scouts of Western Ohio, including the organization's IRS not-for-profit status. All grants and donations must be carefully monitored to ensure that Girl Scouts of Western Ohio complies with all IRS guidelines.
- Girl Scout troops may not, in most situations, solicit grants or donations from foundations corporations, businesses, or agencies. An exception to the above guideline is made if Girl Scout volunteers work for companies offering small grants (up to \$1,000) for special projects and not-for-profit groups supported by their employees.
- Prior permission must be obtained from the program staff contact before Girl Scouts are allowed to solicit donations on the behalf of a Girl Scout Gold Award project. The Girl Scout must submit this form along with a budget plan and budget for the proposed project.
- Reflection and evaluation is an important part of the money-earning process. Please be sure to incorporate this portion into your money-earning projects. What did you like/dislike? What did you learn through this process? What would you do differently next time? How is this experience going to help you?

Below list your expected expenses and the projected use of your income from the money earning activity.

Expenses for Money Earning Activity			
Item	# of Items	Cost per Item	Estimate
Total Expenses			

Use of Income from Money Earning Activity			
Item	# of Items	Cost per Item	Total
Total			

Notes:

Signed: _____ Date: _____
 Gold Award Girl Scout